



## HIGHGATE PRIMARY SCHOOL PRE-PRIMARY 2018 REQUIREMENTS



### HOME OR BUSINESS DELIVERY:

- Order online by **31<sup>st</sup> of December 2017** for **FREE HOME OR BUSINESS DELIVERY**.
- To order online, please visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au). Your school code is **HIGH**. Select **Pre-Primary**. Your password is **ZZY145**.
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.co.au](http://www.auspost.co.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **If using a business address, please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

### LATE ORDERS:

- **Orders placed after 31<sup>st</sup> December 2017 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- If paying postage per family, please select the "*delivery per family*" option on the first child's order, then for every additional order, please select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **When filling in your delivery details, please also put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**

You **MUST** place your order **before** 31<sup>st</sup> of December 2017 to guarantee delivery before the start of school.

**Please note: All home/business delivery orders must be PRE-PAID**

### MISSING ITEMS:

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing [admin@ziggies.net.au](mailto:admin@ziggies.net.au). Any claims made after this date will not be accepted.

### REFUNDS:

Refunds will be granted for items on your Requirements List that are in **perfect** condition up to the 18<sup>th</sup> of February 2018 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!**

**PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR  
SCHOOL RESOURCES**

### ZIGGIES EDUCATIONAL SUPPLIES

1/180 Bannister Rd  
Canning Vale WA 6155

Shop 31, 57 Joondalup Drive (off George Grey Place)  
Joondalup WA 6027

**Web:** [booklists.ziggies.net.au](http://booklists.ziggies.net.au)

**Email:** [admin@ziggies.net.au](mailto:admin@ziggies.net.au)

**Phone:** 9455 3717

**Email:** [northstore@ziggies.net.au](mailto:northstore@ziggies.net.au)

**Phone:** 9301 4587

YOU ARE WELCOME TO TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

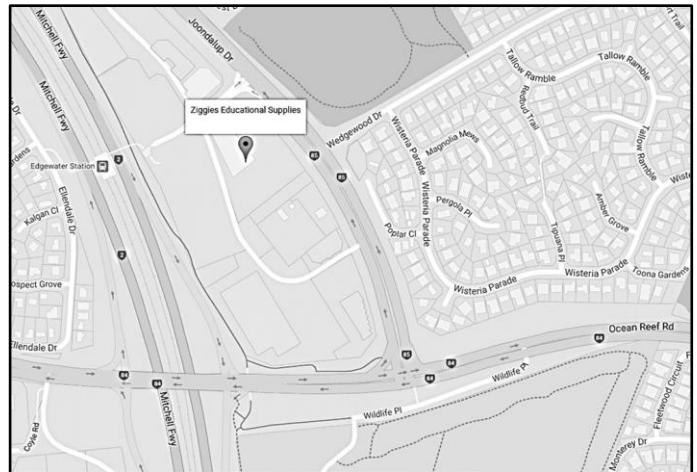
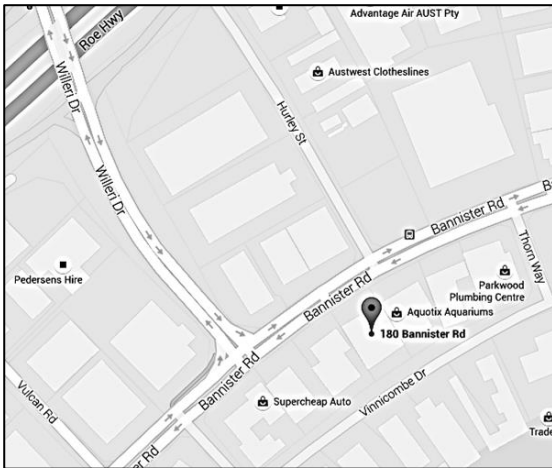
Extended hours: Sat 20<sup>th</sup> Jan 9:00am – 3:00pm  
Sat 27<sup>th</sup> Jan 9:00am – 3:00pm  
Sun 28<sup>th</sup> Jan 11:00am – 4:00pm  
Mon 29<sup>th</sup> Jan 9:00am – 6:00pm  
Tues 30<sup>th</sup> Jan 9:00am – 6:00pm  
Sat 3<sup>rd</sup> Feb 9:00am – 3:00pm  
**Closed all public holidays**

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can**

Visit us at: **1/180 Bannister Rd  
Canning Vale WA 6155**

**Shop 31, 57 Joondalup Drive (off George Grey Place)  
Joondalup WA 6057**



**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

- 2x Boxes of Tissues
- 1x Roll of Paper Towel
- 1x Library Bag

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**Phone:** 9455 3717 (Canning Vale) or 9301 4587 (Joondalup)

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PRE-PRIMARY**

