



Dear Parents and Caregivers

The Highgate Primary School Board has endorsed this new schedule of Contributions, Charges and Fees for **2024**. This is in accordance with the Department of Education's School Education Regulations, 2000 and School Education Act 1999.

Please find attached a schedule that clearly states all expenses you might incur in the 2024 academic year to assist with your forward planning. All amounts that have been included are maximum amounts and may be slightly less. This also means that there will be no other money requested from you during the year.

There are 4 areas of expense you may incur that are described below:

1. Contributions.

According to School Education Act 1999, schools request a contribution of up to **\$60 per child** from Kindergarten to Year 6. Though this contribution remains voluntary, the quality of our teaching and learning program will be maximised when each family makes its contribution. The money collected from contributions will supplement funds gained from other sources including State and Commonwealth Government and be used to supplement school expenses. Your contribution extends the schools capacity to add value to your child's learning experiences.

After careful consideration by the School Board, contributions continue at \$60 per year per child.

2. Voluntary Approved Request \$25.00 per Family

To our P & C to ensure the sustainability of existing services (such as Koolbardi canteen and uniform shop) and to support the funding of initiatives and resources identified through the school community, which are not funded by the Department of Education.

3. Charges and Other Optional Costs

These charges only apply if students participate in the activity. They are "pay as you go" and include school activities, excursions, and camps. Though considered critical to the learning program, they do depend on parents paying for their child to participate.

4. Personal Use Items

These are personal items that your child will need to have each school day. They remain the property of your child. This area includes the Requirements List or Book List, which differs each year. As some items are consumable, it may be necessary to replace some (e.g., pencils) throughout the year. This amount varies per child. Special classes e.g., attendance at PEAC classes or being included in an instrumental program, form part of this area.

As always, consideration will be made for parents experiencing financial difficulties. Please discuss this matter with me. For your convenience, please note that this letter and schedule can be discussed with you using an interpreter on request at the front office.

Please feel free to contact me if you need any clarification or have any queries.

Stephen Ivey
Principal
September 2023



2024 Contributions & Charges

1. Contributions- \$60.00

Voluntary contributions apply to all students' Kindergarten to Year 6, applied to the curriculum areas

The Arts	\$10.00
Science	\$10.00
Maths	\$10.00
English	\$10.00
HASS	\$ 4.00
Technology	\$ 4.00
Physical Education	\$10.00
LOTE- Languages	\$ 2.00
TOTAL	\$60.00

2. Voluntary Approved Requests- \$25.00 per family

Voluntary Approved Requests at Highgate Primary School approved by the School Board:

- **\$25.00 per family - P & C Fund-** Used at the P & C discretion for the benefit of the students.

3. Charges and other optional costs

A breakdown of estimated charges for your child's participation in incursions, excursions, and other activities for 2024 endorsed by our School Board. Students will only incur costs when they are involved in a particular activity. The amounts indicated on the schedule represent the maximum charged for scheduled activities in 2024.

*Payment must be made prior to commencement of the activity.

Description	K	PP	1	2	3	4	5	6
Excursions/Incursions	\$50	\$100	\$100	\$100	\$100	\$100	\$100	\$100
Swimming		\$70	\$70	\$70	\$70	\$70	\$70	\$70
Physical Education		\$30	\$30	\$30	\$30	\$30	\$30	\$30
School Camp							\$400	\$450
HASS	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10
Student Charity Fundraiser <i>e.g., jeans for jeans, \$4 per semester</i>	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8
Graduation <i>e.g., T-shirt and end of year activity.</i>								\$150
School Photos- Packages up to \$65.00	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65
Instrumental Hire <i>(selected students only)</i>							\$110	\$110
PEAC <i>(selected students only)</i>							\$45- \$215	\$45- \$300
Rock Band Shirt					\$40	\$40	\$40	\$40



2024 Contributions & Charges

4. Personal Items List – Owned by the students and required each day

Personal Items lists (book lists) are available on our school website.

Description	K	PP	1	2	3	4	5	6
Personal items (maximum cost)	\$55	\$100	\$155	\$160	\$170	\$170	\$200	\$170
Instrument (<i>selected students only</i>)							✓	✓

5. Payment Methods

- Pay directly to the school by direct deposit into the school bank account:
Highgate Primary School
BSB: 066 040
Acc: 19905835
Reference: Students FULL Name
- As part of your personal use items via **Campion Books**
- In person at the school via EFTPOS
- Payment plans are welcome (please contact the Accounts team)

Should you have any enquires relating to the topic of Contributions and Charges please contact the School Administration at highgate.ps@education.wa.edu.au.