



HIGHGATE PRIMARY SCHOOL INTENSIVE ENGLISH CENTRE YEAR 2 2019 REQUIREMENTS



IMPORTANT:

- When ordering online please make sure you use the **correct** code.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16th December 2018).**

HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 16th December 2018 for FREE DELIVERY.**
- Visit booklists.ziggies.net.au School code: **HIGH** Year **IEC2** Password **ZZY145**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- **Orders placed after 16th December 2018 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- **Please place your order by 16th December 2018 as orders received after this date may experience delays. Delivery before the start of school cannot be guaranteed for orders placed after 14th January 2019.**

SELF SERVICE:

Trading hours: Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm

Extended hours: Sat 2nd Feb 9:00am – 3:00pm
Sun 3rd Feb 11:00am – 4:00pm
Mon 4th Feb 8:00am – 6:00pm
Tues 5th Feb 9:00am – 6:00pm
Closed all public holidays

Visit us at: 1/180 Bannister Rd
Canning Vale WA 6155
enquiries@ziggies.net.au
9455 3717

How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.

Shop 31, 57 Joondalup Drive (off George Grey Place)
Joondalup WA 6027
northstore@ziggies.net.au
(There is extra parking at Edgewater Train Station – show us a photo of your ticket to be reimbursed the \$2.00 fee)
*valid until 3rd March 2019

MISSING ITEMS:

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

REFUNDS:

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17th February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.

NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.

HIGHGATE PRIMARY SCHOOL INTENSIVE ENGLISH CENTRE YEAR 2 2019

Student Name: _____ Parent Name: _____

Parent Contact #: _____ Email Contact: _____

Address: _____

PLEASE TICK THE ITEMS YOU WISH TO PURCHASE

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
PERSONAL ITEMS FOR STUDENT USE						
0071	Clipfolder A4 PVC Red		<input type="checkbox"/>	1	\$3.75	\$3.75
0138	Display Book A4 50 Inserts Clearview Black		<input type="checkbox"/>	1	\$15.95	\$15.95
0151	Document Wallet A4 With Button Clear		<input type="checkbox"/>	1	\$1.20	\$1.20
0179	Eraser Large Vinyl		<input type="checkbox"/>	2	\$0.45	\$0.90
0235	Glue Stick Artline 40g Purple #		<input type="checkbox"/>	4	\$2.50	\$10.00
0249	Headphones Multimedia Verbatim With Volume Control		<input type="checkbox"/>	1	\$11.70	\$11.70
0349	Marker Whiteboard Faber Bullet Black #		<input type="checkbox"/>	2	\$2.05	\$4.10
0384	Pen Artline 220 0.2mm Black #		<input type="checkbox"/>	1	\$3.35	\$3.35
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	1	\$2.75	\$2.75
0447	Pencil Sharpener Double Hole Barrel		<input type="checkbox"/>	1	\$0.85	\$0.85
0458	Pencil Staedtler Standard HB		<input type="checkbox"/>	10	\$0.35	\$3.50
0504	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$2.15	\$2.15
	<i>If your child is left handed, please select the scissors below</i>					
0509	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$2.15	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	2	\$1.45	\$2.90
0559	Writing Book Spirax 335x240 64 Page 18mm Dotted Thirds		<input type="checkbox"/>	1	\$2.25	\$2.25
0560	Writing Book Spirax 335x240 64 Page 24mm Dotted Thirds		<input type="checkbox"/>	8	\$2.25	\$18.00
1139	USB Thumbdrive Verbatim Slider 8GB #		<input type="checkbox"/>	1	\$9.90	\$9.90
SUBTOTAL						\$93.25

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

SCHOOL CONTRIBUTIONS

C	Highgate Primary School Voluntary Contribution Per Child	1	\$60.00	\$60.00
C	Highgate Primary School Online Subscription Levy	1	\$25.00	\$25.00

PARENTS TO SUPPLY

- 1x Large Box of Tissues
- 1x Roll of Paper Towel
- 1x Library Bag

GRAND TOTAL: \$ _____

ALL ITEMS TO BE CLEARLY MARKED WITH CHILD'S NAME

2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type: Mastercard Visa (American Express is not accepted)

Card Number: _____ / _____ / _____ / _____ Expiry: _____ / _____

Cardholder's Name: _____ Signature: _____

Prices are subject to change without notice All prices include GST

NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.