



# HIGHGATE PRIMARY SCHOOL INTENSIVE ENGLISH CENTRE YEAR 3 AND 4 2019 REQUIREMENTS



## IMPORTANT:

- When ordering online please make sure you use the **correct** code.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

## HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 16<sup>th</sup> December 2018 for FREE DELIVERY.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: HIGH Year IEC3 Password ZZY145
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- **Orders placed after 16<sup>th</sup> December 2018 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- **Please place your order by 16<sup>th</sup> December 2018 as orders received after this date may experience delays. Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.**

## SELF SERVICE:

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: 1/180 Bannister Rd  
Canning Vale WA 6155  
enquiries@ziggies.net.au  
9455 3717

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

Shop 31, 57 Joondalup Drive (off George Grey Place)  
Joondalup WA 6027  
northstore@ziggies.net.au  
(There is extra parking at Edgewater Train Station – show us a photo of your ticket to be reimbursed the \$2.00 fee)  
\*valid until 3<sup>rd</sup> March 2019

## MISSING ITEMS:

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

## REFUNDS:

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

# HIGHGATE PRIMARY SCHOOL INTENSIVE ENGLISH CENTRE YEAR 3 AND 4 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

Address: \_\_\_\_\_

PLEASE TICK THE ITEMS YOU WISH TO PURCHASE

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0072	Clipfolder A4 PVC Blue		<input type="checkbox"/>	1	\$3.75	\$3.75
0083	Crayons Texta Zoom Twist Wallet 12 #		<input type="checkbox"/>	1	\$4.30	\$4.30
0179	Eraser Large Vinyl		<input type="checkbox"/>	2	\$0.45	\$0.90
0190	Exercise Book A4 Tudor 48 Page 14mm Dotted Thirds		<input type="checkbox"/>	6	\$1.00	\$6.00
0235	Glue Stick Artline 40g Purple #		<input type="checkbox"/>	5	\$2.50	\$12.50
0249	Headphones Multimedia Verbatim With Volume Control		<input type="checkbox"/>	1	\$11.70	\$11.70
0278	Marker Artline 70 Black #		<input type="checkbox"/>	2	\$3.40	\$6.80
0384	Pen Artline 220 0.2mm Black #		<input type="checkbox"/>	1	\$3.35	\$3.35
0403	Pencil Case Zip Top Micador 235x130mm		<input type="checkbox"/>	1	\$2.20	\$2.20
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	1	\$2.75	\$2.75
0449	Pencil Sharpener Double Metal		<input type="checkbox"/>	1	\$0.95	\$0.95
0458	Pencil Staedtler Standard HB		<input type="checkbox"/>	10	\$0.35	\$3.50
0499	Ruler Wooden 30cm		<input type="checkbox"/>	1	\$0.65	\$0.65
0504	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$2.15	\$2.15
	<i>If your child is left handed, please select the scissors below</i>		<input type="checkbox"/>			
0509	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$2.15	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	4	\$1.45	\$5.80
1139	USB Thumbdrive Verbatim Slider 8GB #		<input type="checkbox"/>	1	\$9.90	\$9.90
1227	Display Book A4 100 Inserts Clearview Black		<input type="checkbox"/>	1	\$26.95	\$26.95
<b>SUBTOTAL</b>						<b>\$104.15</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

## SCHOOL CONTRIBUTIONS

C	Highgate Primary School Voluntary Contribution Per Child	1	\$60.00	\$60.00
C	Highgate Primary School Online Subscription Levy	1	\$25.00	\$25.00

## PARENTS TO SUPPLY

1x Large Box of Tissues

1x Library Bag

ALL ITEMS TO BE CLEARLY MARKED WITH STUDENT'S NAME.

**GRAND TOTAL: \$** \_\_\_\_\_

## 2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type:  Mastercard  Visa (American Express is not accepted)

Card Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiry: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Prices are subject to change without notice All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**