



# HIGHGATE PRIMARY SCHOOL IEC 2 2021 REQUIREMENTS



By ordering through Ziggies Educational Supplies, you are helping your school raise important funds for resources and are also supporting a WA owned and operated business.

PLEASE ORDER THROUGH ONE OF THE FOLLOWING OPTIONS BELOW:

### OPTION 1 - DELIVERY (online)

Available all year round  
Visit: [booklists.ziggies.net.au](http://booklists.ziggies.net.au)

School-Year Code: HIGH-IEC2  
Password: ZZY145

**DELIVERY CHARGES:**  
**Delivery Per Child:** \$3.00  
**Delivery Per Family:** \$5.00\*

\*Select "delivery per family \$5.00" on the first child's order, then for every additional order, select "additional child \$0.00".

To ensure Family orders are sent together, enter the full name & year level of each sibling in the "comments" area.

**BUSINESS DELIVERY:**  
Enter the **Business Name** and **who to attention the parcel** to in the "comments" area.

**PLEASE NOTE:**  
Delivery Charges for orders placed after **18/12/2020** will be \$6.00 per child & \$10.00 per family.

### OPTION 2 – CLICK & COLLECT (online)

Available all year round  
Visit: [booklists.ziggies.net.au](http://booklists.ziggies.net.au)

School-Year Code: HIGHC-IEC2  
Password: ZZY145

**CHARGE:**  
**Click & Collect:** \$2.50 (per child)

Ziggies will contact you via SMS within 3 business days for collection from our Joondalup store.

**\*\$1.50 from each Click & Collect order fee will be donated to Make a Wish Foundation**

**PLEASE NOTE:**  
All Click & Collect orders MUST be PRE-PAID.

### OPTION 3 – SELF SERVICE

Available all year round  
Visit us in store!

25B Baile Rd  
Canning Vale WA 6155

OR

Shop 31, 57 Joondalup Drive (off George Grey Place)  
Joondalup WA 6027

**How to shop:**  
Use the "BIN LOC" Numbers on the left-hand side of your requirements list to find each item in store!

**PLEASE NOTE:**  
The last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.

### **IMPORTANT!**

- ALL Home or Business Delivery and Click & Collect orders must be PRE-PAID. **Any unpaid orders will not be processed.**
- Please retain the 'confirmation of payment' email that you will be sent once you have paid online.
- **Delivery before Term 1 cannot be guaranteed for orders placed after 17<sup>th</sup> January 2021.**

#### **MISSING ITEMS:**

Please ensure that you open your parcel and check your order as soon as you receive it. If you have any items missing from your pack that are not listed as being on back order, **PLEASE NOTIFY US WITH 14 DAYS ON RECEIVING** your order by emailing [info@ziggies.net.au](mailto:info@ziggies.net.au).  
**Any claims made after this date will not be accepted.**

**BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 20 \$100 PRE-PAID VISA CARDS**  
(only online orders placed by the 18<sup>th</sup> December 2020 will be eligible for the prize draw)

#### **TRACK YOUR HOME DELIVERY**

You will receive notification from Australia Post with your tracking details once your parcel has been dispatched.  
Track your delivery online at [www.auspost.com.au](http://www.auspost.com.au).

All parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office unless you authorize for it to be left in a safe place – this is at your own risk.

#### **ZIGGIES EDUCATIONAL SUPPLIES**

Email: [info@ziggies.net.au](mailto:info@ziggies.net.au)  
Phone: 9455 3717

*For more information please visit [ziggies.net.au/support-for-parents/](http://ziggies.net.au/support-for-parents/)*

PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



Follow us on social media to see our latest specials and events.

**REFUNDS:**

- Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **14<sup>th</sup> February 2021** or **14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.
- **NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS**
- **NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**
- Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.
- **YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**Store Trading Hours:**

Mon – Fri                    9:00am – 5:00pm  
Saturday                    9:00am – 1:00pm

**Extended hours:**

Sat 9<sup>th</sup> Jan                    9:00am – 3:00pm  
Sat 16<sup>th</sup> Jan                    9:00am – 3:00pm  
Sat 23<sup>rd</sup> Jan                    9:00am – 5:00pm  
Thurs 28<sup>th</sup> Jan                8:00am – 6:00pm  
Fri 29<sup>th</sup> Jan                    8:00am – 6:00pm  
Sat 30<sup>th</sup> Jan                    9:00am – 5:00pm  
Sun 31<sup>st</sup> Jan                    11:00am – 4:00pm  
Mon 1<sup>st</sup> Feb                    8:00am – 6:00pm  
Sat 6<sup>th</sup> Feb                    9:00am – 3:00pm

- \* **Christmas Eve (24<sup>th</sup> Dec) 9:00am-1:00pm**
- \* **Closed all public holidays (i.e. Christmas Day, Boxing Day, New Year's Day, Australia Day etc)**

**Covid-19:**

Due to the current situation with Covid-19, we will be monitoring and restricting (if necessary) the number of customers in store for the safety of our customers and staff. If you are visiting our stores in the last 2 weeks of January, please be aware that you may need to wait in line to enter our stores for self-service, so please limit the number of family members you bring with you. We highly recommend that you visit before this time or select the click and collect option.

**Plastic Bags:**

We encourage you to bring re-usable bags into store if doing self-service. Re-usable plastic and fabric bags will be available to purchase if required.

**Store locations:**

- ❖ 25B Baile Rd  
Canning Vale WA 6155

*(Please be aware that there is limited parking in the last two weeks of January. Please be respectful of neighboring businesses. To avoid parking issues, we strongly encourage you to visit our store earlier or select the click and collect option)*

- ❖ Shop 31, 57 Joondalup Drive  
(off George Grey Place)  
Joondalup WA 6027

*(There is extra parking at Edgewater Train Station – show us a photo of your ticket to be reimbursed the \$2.00 fee)  
\*valid until 2nd March 2021*

***Please cut along this line and retain this slip as a reminder***

**PARENTS TO SUPPLY:**

2x Large Boxes of Tissues  
1x Roll of Paper Towel  
1x Library Bag

**ALL ITEMS TO BE CLEARLY MARKED WITH STUDENTS NAME**

# HIGHGATE PRIMARY SCHOOL IEC 2 2021

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

Address: \_\_\_\_\_

PLEASE TICK THE ITEMS YOU WISH TO PURCHASE

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0100	Clipfolder A4 PE Red		<input type="checkbox"/>	1	\$4.05	\$4.05
0158	Display Book A4 50 Inserts Clearview Black		<input type="checkbox"/>	1	\$16.20	\$16.20
0170	Document Wallet A4 With Button Clear		<input type="checkbox"/>	1	\$1.30	\$1.30
0196	Eraser Large Vinyl		<input type="checkbox"/>	2	\$0.50	\$1.00
0250	# Glue Stick Artline 40g Purple		<input type="checkbox"/>	4	\$2.65	\$10.60
0277*	# Headphones Multimedia Verbatim With Volume Control		<input type="checkbox"/>	1	\$12.50	\$12.50
0360	# Marker Whiteboard Faber Bullet Black		<input type="checkbox"/>	2	\$2.15	\$4.30
0396	# Pen Artline 220 0.2mm Black		<input type="checkbox"/>	2	\$3.35	\$6.70
0420	Pencil Coloured Columbia 12		<input type="checkbox"/>	1	\$2.95	\$2.95
0445	Pencil Faber Graphite 1111 HB		<input type="checkbox"/>	10	\$0.35	\$3.50
0465	Pencil Sharpener Double Hole Barrel		<input type="checkbox"/>	1	\$0.90	\$0.90
0506	Ruler Wooden 30cm		<input type="checkbox"/>	1	\$0.75	\$0.75
0510	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$2.25	\$2.25
	<i>If your child is left handed, please select the scissors below</i>		<input type="checkbox"/>			
0517	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$2.25	\$0.00
0524	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	4	\$1.55	\$6.20
0564	Writing Book Spirax 335x240 64 Page 18mm Dotted Thirds		<input type="checkbox"/>	1	\$2.25	\$2.25
0566	Writing Book Spirax 335x240 64 Page 24mm Dotted Thirds		<input type="checkbox"/>	7	\$2.25	\$15.75
<b>SUBTOTAL</b>						<b>\$91.20</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

### SCHOOL CONTRIBUTION

C	Highgate Primary School Voluntary Contribution Per Child	<input type="checkbox"/>	1	\$60.00	\$60.00
C	Highgate Primary School Online Subscription Levy	<input type="checkbox"/>	1	\$25.00	\$25.00

### POSTAGE (Please tick on ELDEST child's list)

	Postage Per Child	<input type="checkbox"/>	1	\$3.00	\$3.00
	Postage Per Family	<input type="checkbox"/>	1	\$5.00	\$5.00

### PARENTS TO SUPPLY

**GRAND TOTAL: \$** \_\_\_\_\_

1x Large Box of Tissues

1x Roll of Paper Towel

1x Library Bag

**ALL ITEMS TO BE CLEARLY MARKED WITH STUDENT'S NAME**

### 2021 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type:  Mastercard  Visa (American Express is not accepted)

Card Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiry: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.

Prices for the above items will be charged in store. All prices include GST. Prices are subject to change.

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #.**